

Williamson County Emergency Services District #11 (ESD11-Shenandoah)
Board of Commissioners Meeting

Tuesday, January 14th, 2025 --- 6:00 P.M. Shenandoah Baptist Church – Sanctuary Building 3003
Blue Ridge Drive, Cedar Park, Texas 78613

AGENDA

1. Approval of minutes: Corrections and approval of December 10, 2024 meeting minutes.
2. Public Comment: Members of the public may speak for up to three minutes on any agenda item listed. Additionally, members of the public may speak on topics not listed on the posted agenda. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the posted final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board regarding public comment on items not on the posted agenda must be limited to a proposal to place the subject on a future agenda.
3. President's report, including:
 - a. Status report on bonding requirements for ESD and take any related action.
 - b. Discuss and consider action on approving and accepting statements and oaths of office for appointed / reappointed commissioners.
 - c. Discuss and consider action regarding election of officers for Board.
 - d. Discuss and consider action on reviewing training requirements and compliance status for each commissioner.
 - e. Discuss and consider approving a resolution establishing administrative office and publication of notice of address of administrative office location in newspaper.
 - f. Discuss and consider approving quarterly investment report for 4th quarter of previous year.
 - g. Calculate and pay fire service true-up including Q4 payment.
 - h. Request financial compilation report from CPA.
4. Vice President's Report, including:
 - a. Status report of Google workspace account and take any related action.
5. Treasurer's Report, including but not limited to:
 - a. Discuss and consider action on bank statement review.
 - b. Discuss and consider action on paying District expenses.

6. Review annual "To Do" list, assigning action for items that are coming due in the next few months, including:
 - a. Review coming calendar year fire service payments with Cedar Park
 - b. *Approve financial compilation
7. Discuss and consider action on an Amended Investment Policy.
8. Set next meeting date.
9. Adjourn

A packet containing all supportive documentation for this agenda is available for inspection at The Carlton Law Firm, P.L.L.C., 4301 Westbank Drive, Suite B-130, Austin, Texas between the hours of 9:00 a.m. and 5:00 p.m. Monday through Friday.

Jason Willis, President

Williamson County Emergency Services District No. 11 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact Williamson County Emergency Services District No. 11 at jasonw.wilcoesd11@gmail.com for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); discussion of real estate acquisition (Section 551.072); discussion regarding a prospective gift to the District (Section 551.073); personnel matters (Section 551.074); and/or deliberation regarding security devices or security audits (Sections 551.076 and 551.089). Action, if any, will be taken in open session.